



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

March 8, 2006

MEMORANDUM

TO: Intermediate school districts, local education agencies, including public school academies, institutions of higher education, professional organizations, private profit and non-profit organizations, including parent and advocacy organizations and other interested parties

FROM: Jacquelyn J. Thompson, Ph.D., Director
Office of Special Education and Early Intervention Services

SUBJECT: Notice of Availability of Request for Proposal for a Mandated Activities Project: Training and Technical Assistance For Family Involvement Under the Individuals with Disabilities Education Act (IDEA 2004)

The State Board of Education has approved criteria for a mandated activities project titled, "Training and Technical Assistance For Family Involvement Under the Individuals with Disabilities Education Act (IDEA 2004)."

Purpose: The purpose of this grant is to create a comprehensive, integrated, responsive statewide system of support and information for parents and families of children with disabilities. This coordinated system will provide parents and families with accurate and timely information, resources and services; support parents and families in the application of effective collaboration and partnering; and will deliver systemic training to prepare parents and families to demonstrate leadership in their interactions with service providers and/or in positions of leadership on State, regional, and local decision-making committees. In addition, this project will partner with the Michigan Department of Education in conducting statewide surveys that collect data pertinent to family involvement.

Funding: The total amount of the project is up to \$300,000 for the first year. Subsequent years, up to a total of five years, may be up to \$500,000 per year.

OSE/EIS-06-04

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Proposal Due: The proposals will be due by 5:00 p.m. on Wednesday, May 10, 2006.

Project Duration: The project duration is anticipated to be October 1, 2006, or upon award, through September 30, 2007 for the initial funding period and is contingent upon the Superintendent's approval. Funding may continue for up to five years, based on satisfactory performance and availability of federal funds.

Eligibility: Intermediate school districts, local education agencies, including public school academies, institutions of higher education, professional organizations, private profit and non-profit organizations, including parent and advocacy organizations, and others with a demonstrated experience in providing the services requested.

Applicant's Conference: A webinar has been scheduled to discuss and clarify with prospective applicants the work to be performed. Training webinars are designed to be interactive. Webinars are accessed from individual computers by logging into a session and viewing the PowerPoint slides related to the content being discussed. Prospective applicants will also be dialed into a conference call that runs simultaneously with the presentation. Additional webinar functionality can include the ability to ask questions online and also a verbal question and answer session for all the participants at the conclusion of the webinar.

The webinar will be held on Monday, March 27, 2006 from 1:00pm to 3:00pm. To register for this webinar, please log into https://psc.on.raindance.com/confmgr/event_description.jsp?title=Parent+RFP&type=regrequired&eventid=6183

Application: To receive a copy of the Request for Proposal (RFP) for this project, please contact Ms. Linda Price at (517) 241-4517 prior to the due date, or access our website at: <http://www.michigan.gov/mde> Click on: (1) Programs & Offices; (2) Office of Special Education and Early Intervention Services; (3) Finance Management under the Grants section.

If you have any questions regarding the competitive bid procedures or process, please contact John Andrejack at (517) 373-2949. If your questions pertain to the project's purpose or intent, please contact the grant managers listed in the RFP.

JJT:bh